



Universidad de Guanajuato

“La Verdad Os Hará Libres”

Fact Sheet 2019

Summer Program and Fall Semester

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Important Dates

	International Summer Research Program 2019	Pre-Semester Spanish Language Course	Fall Semester 2019-2
Nomination deadline	March 15, 2019	May 3, 2019	April 15, 2019
Airport pick-up	June 3, 2019	June 30, 2019	July 29 - 30, 2019
Compulsory Orientation & Registration	June 4 - 7, 2019	July 1, 2019	July 31 - August 2, 2019
Academic Period	June 10 - August 2, 2019	July 1 - 26, 2019	August 5 - December 1, 2019
Final Evaluation	August 2, 2019	July 26, 2019	December 2-7, 2019
Fee	<u>Tuition waiver & stipends may apply</u>	40% off regular fee 2019: \$750.00 USD	Tuition waiver Room and board (Only under agreement)



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Academic Information

Types of Exchange	<ul style="list-style-type: none"> • International Summer Research Program <ul style="list-style-type: none"> ○ Research project conducted in English, Spanish or French ○ 8-week-long program with host family accommodation ○ Research project to be presented in a national congress under supervision of researchers. ISBN publication ○ Weekend trips and socio-cultural activities ○ Community work ○ Credit Transfer option ○ Airport pick up included ○ More information at www.ugto.mx/internacional/summer • Semester exchange - please refer to mandatory course load. • Students with <u>Basic Level</u> of Spanish Language <ul style="list-style-type: none"> ○ Full year option (Only from Fall semester): <ul style="list-style-type: none"> ▪ Mandatory <ul style="list-style-type: none"> 1st semester: Enrollment in at least five Spanish language courses 2nd semester: Enrollment in at least five regular academic courses with local students ▪ Optional: <ul style="list-style-type: none"> Pre-semester Spanish Language & Mexican Culture Program (Discounted fee 2019: 300USD) Enrollment for the 2nd semester Spanish language courses (Spanish language courses costs \$425.00 MXN pesos for exchange students. Regular price is about 850 USD.) ○ Hybrid semester option: <ul style="list-style-type: none"> ▪ Mandatory: <ul style="list-style-type: none"> Enrollment in 2 or 3 Spanish language courses + 2 or 3 basic regular academic courses (low level or introductory courses) ▪ Optional: <ul style="list-style-type: none"> Pre-semester Spanish Language & Mexican Culture Program (Discounted fee 2019: 300USD) Extension for an additional semester only for regular academic courses (Nomination is required and restriction may apply.) • Students with <u>intermediate or advanced level</u> of Spanish Language (Student’s Spanish level meets B2 or above of the exam DELE.) <ul style="list-style-type: none"> ○ Regular semester option <ul style="list-style-type: none"> ▪ Mandatory: At least five regular academic courses per semester ▪ Optional: <ul style="list-style-type: none"> Pre-semester Spanish Language & Mexican Culture Program (Discounted fee 2019: \$300.00 USD) Extension for an additional semester only for regular academic courses (Nomination is required and restriction may apply.)
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<p>Areas of study not open to exchange students</p>	<ul style="list-style-type: none"> All higher education programs in our 4 Campus (Celaya-Salvatierra, Guanajuato, Irapuato-Salamanca y León) are offered to exchange students except the undergraduate level program of Medicine. <u>However, the acceptance will only be granted in one Campus.</u> Foreign language courses offered in Campus Guanajuato cost is \$450.00 MXN pesos per semester (same price for local students). <u>Language courses do not grant academic credits and are not counted to fulfill the required 5 courses.</u>
<p>Exchange students benefits</p>	<ol style="list-style-type: none"> Reception at BJX airport. Orientation and Welcome session and guidance during enrolment Benefit of Insurance to attend accidents during academic activities inside the facilities of the University. (Cost: \$115.00 MXN pesos, administrative fee) Guidance to carry on the migration procedures Legal support Guidance about the security measures and risk situations inside the facilities of the University, through the App Seguridad UG, the email address sos@ugto.mx and the phone number 01 800 PANIC UG. Counselling to choose the right lodging and the legal assistance on the matter. Student ID University of Guanajuato email address (@ugto.mx). Access to Student online registration system to verify the enrolment. Access to Libraries and Digital resources for learning, of the University of Guanajuato. Access to computer centres. Wi-Fi service in the facilities of the University of Guanajuato. Access to cafeterias inside campus. Free transportation to campus (Verify if it is available in each location) Participation in sport activities of the University of Guanajuato. Guidance to use the International insurance policy students have purchased prior their academic period in UGTO. Medical diagnosis, nursing services and nutrition expert’s guidance. Psychological support with specialists. Participation in the International Fair with information of their home Universities. Participation in cultural activities of the University of Guanajuato and weekly advertisements of the Cultural agenda of Guanajuato state. Trips to other cities in the State and Mexico City. Final grades uploaded in the online registration. Seminar: <i>Bienvenido a México y Comunicación Intercultural</i>. Community volunteer work experience
<p>Language of instruction</p>	<p>Spanish proficiency according to the Type of Exchange chosen by the student. (See above)</p>



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Courses information	<p>Syllabus available at: http://www.ugto.mx/oferta-educativa/licenciaturas/por-entidad-academica http://www.ugto.mx/oferta-educativa/posgrados/maestria/por-entidad-academica</p> <p>Please consider that UG has 4 campus in 7 different cities (Guanajuato, Leon, Irapuato, Salamanca, Yuriria, Salvatierra and Celaya).</p> <p>More information: http://www.ugto.mx</p>
Grade system	10 - Excellent / 9 - Very good / 8 - Good / 7 - Sufficient / 6.5 or less - Fail
Mandatory course load	<p>Students are required to take at least 5 courses (classes) or 18 academic hours/week/semester to be considered as full-time students. Language courses excluded.</p>
Transcript issuing and delivery	Mid-February and mid-September. The original file of the academic transcript of records will be delivered upon request by the International Office of the Home University.

Nomination process

1.- Please nominate your students on time by sending an email to internacional@ugto.mx and/or the region’s coordinator:

a) Recommendation letter of the International Office with the following data:

- Names and last names of the student (as written in their passport)
- E-mail address of the student (Gmail or Yahoo)
- Campus and Division in the University of Guanajuato, the student wishes to attend (**the acceptance is only in one Division / Faculty**)
- Period of academic stay. One or two semesters.
- Type of Exchange: (see page 3)
(In case students’ native language is not Spanish but chooses Regular semester option, please indicate their Spanish level.)
- Please include the following statement: “I confirm that (student name) has financial means to afford living expenses of at least \$6,000.00 MXN pesos monthly”.
- Mention if they were selected through an internal call and received preparation for the Mobility (formal training, intercultural skills workshop, group sessions, counselling etc)

b) Photo

- Color photograph in white background
- jpg format, width: 480 pixels, height: 640 pixels
- Frontal face photo without glasses
- Visible head, forehead and ears
- Looking straight to the camera
- Recent photograph (1 month)



Not accepted:

Full body, profile retouched or blurry photographs. Includes landscape or furniture in the background, shades or text (date).



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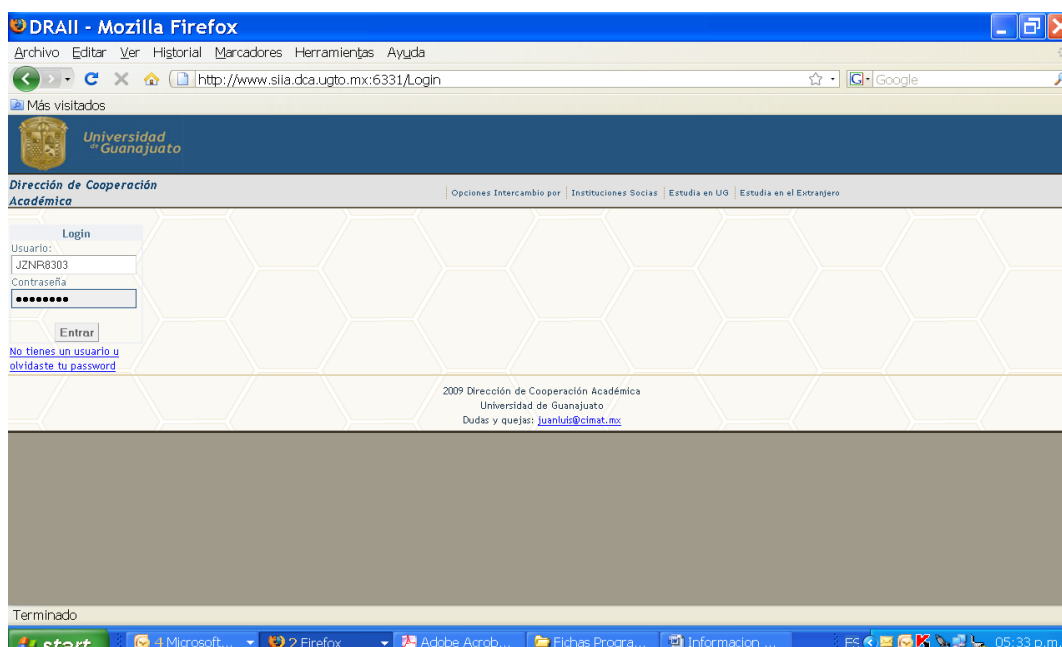
- c) **Official letter or transcript** to confirm that the student has an average note (GPA) greater than 8.5 according to the following scale:

Calificación en UG	Desempeño	
10	100%	Excelente
9.5	95%	Muy bien
9.0	90%	Muy bien
8.5	85%	Bien
8.0	80%	Bien
7.5	75%	Regular
7.0	70%	Suficiente, mínima aprobatoria
5-0 - 6.5	0% - 65%	No suficiente
NC, NA		No curso, no acreditada

* Cada institución de origen determinará la calificación equivalente de acuerdo a sus propios criterios.

- d) **Recommendation letter** by a Faculty member including the student’s academic achievements or performance
 e) **Cover letter, CV or resume** by the student
 f) **Learning agreement** including 5 subjects (Format attached)
 g) **Passport copy** valid until six months after the final day of the academic period

2. Once we receive the information, we register each student in the electronic system:
<http://www.dca.ugto.mx> .



3. We send **Login** and **Password** two weeks after the nomination date. The student should complete the registration online within a week. Fail in the completion is considered as the rejection of the student’s application.
4. Students should pre-register their courses and upload a copy of the following files:
 a) Transcript of records



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- b) Passport copy
- c) Art portfolio (only Visual Arts and Music students)

5. Acceptance will be notified to the contact in the Home University and to each student.
6. Accepted students must upload the international medical insurance policy to obtain their acceptance letter. - Please refer to Medical Insurance Information noted below.
7. University of Guanajuato sends the acceptance letter to the contact in the Home University.

If you have any questions, please contact to the region’s coordinator and/or internacional@ugto.mx

Additional Information

Travel information	<p>It is recommended to use the Airport pick-up service offered by the International Office from the international Bajío Airport (BJX) to Guanajuato city before the Welcome session. Details on the service will be provided in the Instructions in the acceptance package.</p> <p>Students can request the Airport pick-up service by using the link: https://es.surveymonkey.com/s/airport-pickup Schedule: 8:30, 13:00, 16:00, 17:30 and 21:30</p> <p>A taxi (\$650.00 - \$850.00 MXN pesos) from the airport (BJX) gets to the following cities in:</p> <ol style="list-style-type: none">1) León: 20 min.2) Guanajuato: 30 min.3) Irapuato: 40 min.4) Salamanca: 60 min.5) Celaya: 90 min.6) Salvatierra: 90 min.7) Yuriria: 120 min. <p>There is no pick-up service from the International Office in a different airport. The bus service from Bajío International Airport (BJX) is called UNEBUS. Download the app to your cell phone to verify the Schedule, prices and routes. Students should avoid traveling alone late at night. Otherwise, it is best to have a plan for lodging near the Airport if necessary.</p> <p>It is recommended to utilize the ATM to obtain Mexican currency. Another option for students is to use the Exchange currency services at the Airport. The availability of exchange currency services for Euro, Yen, Canadian Dollars and South Korean Won in the cities of the state of Guanajuato is limited.</p>
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<p>Housing Options</p>	<p>1. Hotel Universitario. Hotel Guanajuato offers a special rate for Exchange Students for \$500.00 MXN pesos per night, (single or double rooms).</p> <p>2. Rent of individual rooms or shared apartments Students should fill out a Housing application to receive a list of recommended lodging. Single rooms (services included): between \$3,000 and \$3,800 MXN pesos per month. Fully furnished departments (services included): between \$7,000 and \$10,000 MXN pesos per month.</p> <p>3. Host family To get this kind of lodging, please fill out a Housing application. (available only in Guanajuato Campus). Cost: \$6,000 MXN pesos (bedroom shared with more students). Included: Services (electricity, water, internet, etc.) and 19 meals per week. There will be other family members in the house. Each host family has gone through quality and safety evaluations by the University.</p> <p>Students who are accepted under the bilateral exchange agreement with housing and meals benefit will receive \$30,000 pesos for a semester. In order to get this stipend, they are required to open a bank account in Mexico with Banamex showing the following documents: passport, FMM, and a receipt of the water/light usage of the host family (issued within 3 months).</p>
<p>Estimated Living Costs per month</p>	<p>Approximate cost per month are as follows: Cost per person in a shared department: \$3,500.00 MXN pesos Cost of meals: \$2,500.00 MXN pesos Local transportation: \$1,500.00 to \$2,000.00 MXN pesos Materials and school supplies: \$1,000.00 to \$5,000 MXN pesos (varies according to the academic program) General expenses (personal spending, etc.): \$2,000.00-\$5,000.00 MXN pesos</p>
<p>Medical Insurance Information</p>	<p>International students must purchase an international insurance before arrival including: Repatriation of remains Minimum \$80,000.00 Hospitalization Medical Evacuation Legal assistance Transportation of relatives in case of hospitalization</p>
<p>Migration</p>	<p>Please confirm with Mexican Consulate if your nationality requires visa even though your stay is less than 180 days.</p> <p>For any nationality, if the studies will be for more than 180 days, the student must apply for a Student Visa at any Embassy or Consulate of Mexico abroad before traveling. During the first 30 days after arrival, the student must visit the National Institute of Migration to conclude their migration registration process. The migration format provided on the plane or at the airport called <i>Forma Migratoria Múltiple</i> (FMM) must be kept in a good condition during the stay in Mexico. It is required to show when a student leaves the country.</p>



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	<p>In any case, the Student Visas are given in any Mexican Embassy or Consulate abroad. It is not possible to apply for a Student Visa in Mexico.</p> <p>Please contact the closest Mexican Consulate to confirm this information as well as to ask if your nationality is under specific restrictions.</p> <p>More information: http://www.inami.gob.mx http://www.sre.gob.mx/index.php/representaciones/embajadas-de-mexico-en-el-exterior http://www.sre.gob.mx</p>
Emergency Contact Information	<p>Erick M. SÁNCHEZ-ROBLES erick@ugto.mx Mobile: +52 1 (473) 120 0450</p>