

University of Pittsburgh
University Center for International Studies
PITT MAP SPRING 2010 (2104)
APPLICATION



Study Abroad Office
802 William Pitt Union
Pittsburgh, PA 15260
412-624-2033 - phone
412-383-7166 – fax
abroad@pitt.edu



You can also download this application from: www.abroad.pitt.edu

APPLICATION DEADLINE: TUESDAY, SEPTEMBER 15, 2009

APPLICATION CHECKLIST

Please submit the following items to the Study Abroad Office:

Part 1 – APPLICATION

- _____ a. **One official transcript** from all universities where you have earned 15 or more credits.
(Your transcript must include grades from the most recently completed term at the time of the deadline)
- _____ b. **A one-page essay** articulating your learning objectives for participating in this study abroad program. The essay should be one-page, and be double-spaced, have Times New Roman font, and standard margins. Please answer the questions posed on page 4 of this application.
- _____ c. **A non-refundable \$50 application fee**
(This must be a money order or a check made payable to University of Pittsburgh)

Part 2 – PROFESSOR'S REFERENCE FORM

This letter must be from a professor who has taught you in class. You should collect the letter from your professor in a sealed and signed envelope as part of your application.

Part 3 – DISCIPLINARY CLEARANCE FORM

It is your responsibility to submit this form to your home campus Judicial Affairs Office **at least two weeks** before the program application deadline. Clearance forms must be valid for the current term at the time of the application deadline. Your Judicial Affairs Office will return this form to our office. Pitt students submit this form to 738 William Pitt Union.

Part 4 – DEAN'S SPECIAL APPROVAL FORM

This form is **ONLY** for those who are planning to take their last 30 credits abroad. These forms are available from a Study Abroad Office advisor.

- ✓ **Only COMPLETE APPLICATIONS will be reviewed.** It is the student's responsibility to collect and submit a complete application packet. The only form that will be forwarded to the Study Abroad Office separately is the Disciplinary Clearance Form.
- ✓ All materials must be in the Study Abroad Office by 5 p.m. on the date of the stated deadline.
- ✓ All applications will be reviewed by the Admissions Committee after the deadline.

PART 1 – APPLICATION

Please enter all information completely and legibly by typing or printing in ink.

Name: Mr. ___ Ms. ___ _____ PeopleSoft ID: _____
(last) (first) (middle)

Pitt-Developed program for which you are applying: _____ PITT MAP 2010 _____

Current _____ Telephone: _____
Address: _____

_____ Pitt Email: _____

Valid until: ____ - ____ - ____ Other Email: _____

Permanent _____ Permanent Phone: _____
Address: _____

_____ Cell Phone: _____

Gender: Male Female Date of Birth: _____

Ethnicity: African American Caucasian Native American
(optional) Hispanic American Asian / Pacific Islander Other: _____

PASSPORT NUMBER: _____ Expiration Date: ____ - ____

US Passport? _____ (If no, please list your country of citizenship: _____)

(If you do not have a passport, you may still apply for a Study Abroad program, but you should apply for one immediately.)

University you are currently attending: _____

If you are a student at Pitt's Oakland Campus, what school are you in? (e.g. A&S, CBA, Engineering) _____

If you attend a Pitt Regional Campus, which campus? _____

Academic Status at the time of this application: ___Freshman ___Sophomore ___Junior ___Senior ___Graduate

Academic Status while abroad: ___Sophomore ___Junior ___Senior ___Graduate

Major (or intended major): _____ Expected Graduation Date ____ - ____

Have you ever studied or traveled abroad? ____ If "YES", when, where, why and for how long?

What languages have you studied at a college level? Please list all languages (not just ones for country of planned study) and how long you have studied them:

List any courses you have taken about the countries, regions or topics of intended study:

List all of the courses you are currently taking as they will not be listed on your transcript:

The answers I have given are correct to the best of my knowledge:

(Signature of Student)

(Date)

- ✓ **Notification letters will be sent 2 weeks after the application deadline.**
- ✓ After you receive an acceptance notification, a non-refundable Study Abroad Fee will be required to confirm participation in the program.
- ✓ Pending acceptance, students will be required to attend at least three orientations prior to the end of the term. Dates will be provided via e-mail.

FOR ALL NON-PITT STUDENTS: Please obtain the signature of your study abroad advisor or the appropriate individual at your university to ensure that your credits earned on this program will be transferred toward your home college or university.

The student named on the first page of this document has the permission of his/her home school to study abroad on this program and the University of Pittsburgh credits earned on this study abroad program are transferable to the student's home school.

(Name of Study Abroad Advisor or appropriate individual)

(Phone)

(Email)

(Signature of Study Abroad Advisor or appropriate individual)

(Date)

PART 1B: APPLICATION ESSAY

INSTRUCTIONS: Please write a one-page, double-spaced essay with standard margins that includes answers to the following questions. (Please attach your essay to this sheet.)

How does your previous formal or informal education and/or training lead you to apply to the Pitt MAP cohort at this time? What is your specific intellectual agenda and what are your learning objectives for this semester abroad? How do you intend to apply this knowledge or skill set to your future endeavors?

PART 2 – PROFESSOR’S REFERENCE FORM

INSTRUCTIONS: *Part 2 (Professor’s Reference Form) is required for all programs.*

Please turn in the completed Part 2 along with the rest of your application to the Study Abroad Office. No application will be considered complete unless all parts are turned in at the same time.

TO BE COMPLETED BY STUDENT:

Name of Student: _____ Date: _____

PeopleSoft ID: _____ Phone: _____ Email: _____

College or University (If not the University of Pittsburgh): _____

PITT-DEVELOPED PROGRAM: _____

Please check one: I waive my right to see this recommendation
 I do not waive my right to see this recommendation

TO BE COMPLETED BY PROFESSOR:

Name of Professor: _____ Position/Title: _____

College or University: _____ Phone: _____

Department: _____ Email: _____

Signature: _____ Date: _____

To the Professor: The individual named above has applied for a University of Pittsburgh sponsored Study Abroad Program. We would appreciate your candid assessment of this student’s academic motivation and ability, class performance, and his/her overall potential for successfully adapting to study and life in a foreign country. Please submit a letter on official University letterhead. Once complete, please enclose this form and your reference letter in a signed and sealed envelope. Please return the letter to the student.

PART 3 – Pitt MAP:

DISCIPLINARY CLEARANCE FORM

Please fill in all information completely by typing or printing in ink. You must drop off this form to the appropriate office at least two weeks before the stated application deadline. The Judicial Affairs Office will return this form to the Study Abroad Office.

To the Student: This form must be completed by the Dean of Students, Judicial Affairs Office or appropriate administrative official at your home institution. The University of Pittsburgh Oakland Campus Judicial Affairs Office is located in **738 William Pitt Union** within the Office of Student Affairs. Your signature provides consent for release of this information.

Name of Student: _____ **Date:** _____

PeopleSoft ID: _____ **Phone:** _____ **Email:** _____

School or College (i.e. ARTSC, ENG, CBA, Penn State, etc.): _____

PITT-DEVELOPED PROGRAM: _____ **Application Deadline:** _____

Signature: _____

To the Judicial Affairs Office: The student named above has applied to participate in a Pitt-Developed Study Abroad Program. We would appreciate a confidential statement evaluating this student's record at your institution. While a prior disciplinary history does not preclude a student's participation in our program, this information is taken into considerations during review and must be submitted in order for the student to be evaluated for admission to the program. The return of this form at your earliest convenience will expedite the student's admission status.

This student has not received a judicial sanction at this institution.

This student is not currently not under active judicial sanction, but has been previously sanctioned as follows:

_____ Adjudication Date Sanction with Effective Dates

_____ Adjudication Date Sanction with Effective Dates

_____ Adjudication Date Sanction with Effective Dates

This student is currently under the following judicial sanction(s):

_____ Adjudication Date Sanction with Effective Dates

_____ Adjudication Date Sanction with Effective Dates

_____ Adjudication Date Sanction with Effective Dates

PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM.

